



Mary Ball Washington Regional Council - Executive Committee

GO Virginia Region 6

July 23, 2019

Rappahannock Community College, Warsaw Campus

Call to Order	William Beale
May 17, 2019 Meeting Minutes Approval	William Beale
Financial Report	Kate Gibson
Growth & Diversification Plan Update Review and Approval	William Beale
Growth & Diversification Plan Next Steps Discussion	William Beale
Project Updates	Jennifer Morgan
Website Changes	Jennifer Morgan
Adjournment	William Beale

**MINUTES OF THE MEETING OF THE
MARY BALL WASHINGTON REGIONAL COUNCIL
EXECUTIVE COMMITTEE**

May 17, 2019
Rappahannock Community College
Warsaw, Virginia

MEMBERS PRESENT AND VOTING: Wally Beauchamp, Lisa Hull, Kim McClellan
MEMBERS ABSENT: **Chair** – William Beale, **Vice-Chair** – Carlton Revere
OTHERS IN ATTENDANCE: None
STAFF: **GWRC** – Kate Gibson, **Community Futures** – Neal Barber

CALL TO ORDER

Ms. McClellan called the meeting to order at 11:05 am with a quorum present.

MARCH 29, 2019 MEETING MINUTES APPROVAL

Ms. Hull moved to approve the March 29, 2019 Meeting Minutes, with a correction to the time of adjournment (pm instead of am), and Mr. Beauchamp seconded the motion. The motion passed unanimously.

FINANCIAL REPORT

Ms. Gibson presented the financial report for April 2017-April 2019. Mr. Beauchamp moved to approve the financial report, and Ms. Hull seconded the motion. The motion passed unanimously.

SUPPORT ORGANIZATION AGREEMENT REVIEW AND APPROVAL

Ms. Gibson presented the draft Support Organization Agreement for May 17, 2019 to June 30, 2021. The current agreement expires on June 1, 2019. Staff is recommending an end date of June 30, 2021 to align this agreement and future agreements with the fiscal year. Ms. Hull moved to approve the Support Organization Agreement as presented, and Mr. Beauchamp seconded the motion. The motion passed unanimously.

FY20 CAPACITY BUILDING BUDGET REVIEW AND APPROVAL

Ms. Gibson presented the draft FY20 Capacity Building Budget. The budget includes \$135,000 for GWRC staff salary and fringe, \$75,000 for GWRC indirect costs, \$2,000 for meetings, \$3,000 for travel, \$2,000 for marketing, \$1,000 for equipment, \$4,482 for the Growth & Diversification Plan update, \$23,000 for capacity building efforts, and \$4,518 for future consulting needs. These funds will be paired with unspent FY17 and FY19 capacity building funds that will carry over into FY20. The amounts for salary, fringe, and indirect will support GWRC's GO Virginia Coordinator (1 FTE) and Deputy Director (.25 FTE) for 1 year plus a .5-year contingency, which would be used to close out the program in the event that GO Virginia is not funded in FY21. Ms. Hull moved to approve

the budget as presented, and Mr. Beauchamp seconded the motion. The motion passed unanimously.

PROJECT PIPELINE DEVELOPMENT PROPOSALS DETERMINATION

Ms. Gibson presented the following recommendations from the Review Committee:

- Contract with FRA for the George Washington subregion
- Contract with NNPDC for the Northern Neck subregion, and include as the first deliverable of the contract a more detailed scope of work for the project, for approval by the Executive Committee or Regional Council
- Contract with MPA for the Middle Peninsula subregion

The Review Committee's recommendation for the George Washington subregion was accepted as a motion. Ms. McClellan seconded the motion. The motion passed unanimously.

The Review Committee's recommendation for the Northern Neck subregion was accepted as a motion. Ms. McClellan seconded the motion. The motion passed unanimously, with Mr. Beauchamp and Ms. Hull abstaining.

The Review Committee's recommendation for the Middle Peninsula subregion was accepted as a motion. Ms. McClellan seconded the motion. The motion passed unanimously.

GROWTH & DIVERSIFICATION PLAN UPDATE REPORT

Ms. Gibson and Mr. Barber provided an update on the work completed so far on the Growth & Diversification Plan update. Per the direction of the Executive Committee, GWRC staff solicited bids for each component of the plan update, the quantitative analysis component and the stakeholder engagement component. Staff selected Mangum Economics to complete the quantitative analysis component and Community Futures to complete the stakeholder engagement component. Mangum has begun work on the quantitative analysis, which will be complete by June 6, 2019. Community Futures has already presented/scheduled to present to the FRA and MPA economic developers and the GWRC, NNPDC, and MPPDC chief administrative officers, and has scheduled stakeholder meetings around entrepreneurship and workforce development. Both Mangum and Community Futures will provide updates to the Regional Council at the June 10 meeting.

STAFFING UPDATE AND DISCUSSION

Ms. Gibson announced that the new GO Virginia Coordinator, Jennifer Morgan, will start on June 3. Executive Committee members provided several suggestions for Jennifer's onboarding, including meeting with the Region 6 Chair and Vice Chair, meeting with project subgrantees and other community partners, attending EDO and CAO meetings, and setting up industry FAM tours in each subregion.

ADJOURNMENT

Being no further business, Mr. Beauchamp moved to adjourn the meeting at 12:13 pm. Ms. Hull seconded the motion, and the motion passed unanimously.

Respectfully submitted,
Kate Gibson, Deputy Director
George Washington Regional Commission

DRAFT

Financial Report - Capacity Building Funding

Mary Ball Washington Regional Council (GO Virginia Region 6)


Report Period: April 2017 - May 2019

Report Date: 7/23/2019



	FY17 Capacity Building (No Match)	FY18 Capacity Building (100% Match) MOVED TO PROJECT FUNDING	FY19 Capacity Building (No Match)	FY19 Capacity Building (50% Match)	FY20 Capacity Building (No Match)	Total	Expenditures (since April 2017) by Line Item	Under/Over by Line Item
Region 6 Allocation								
Total	\$400,000.00	\$0.00	\$250,000.00	\$111,111.00	\$250,000.00	\$1,011,111.00		
Budget								
GWRC Staffing (Salary, Fringe, and Indirect)	\$95,988.00	\$0.00	\$49,873.00	\$0.00	\$140,000.00	\$285,861.00	\$120,962.47	\$164,898.53
Community Futures Staffing	\$4,000.00	\$0.00	\$12,000.00	\$0.00	\$0.00	\$16,000.00	\$9,100.00	\$6,900.00
Meetings	\$3,374.00	\$0.00	\$1,073.00	\$0.00	\$2,000.00	\$6,447.00	\$3,743.67	\$2,703.33
Travel	\$2,217.00	\$0.00	\$536.00	\$0.00	\$3,000.00	\$5,753.00	\$3,370.05	\$2,382.95
Marketing/Outreach	\$521.00	\$0.00	\$0.00	\$0.00	\$2,000.00	\$2,521.00	\$1,001.28	\$1,519.72
Legal Expenses	\$0.00	\$0.00	\$4,000.00	\$0.00	\$0.00	\$4,000.00	\$0.00	\$4,000.00
Equipment	\$0.00	\$0.00	\$0.00	\$0.00	\$1,000.00	\$1,000.00	\$0.00	\$1,000.00
G&D Plan Development	\$93,900.00	\$0.00	\$32,518.00	\$0.00	\$4,482.00	\$130,900.00	\$93,900.00	\$37,000.00
Capacity Building Efforts (no match)	\$200,000.00	\$0.00	\$0.00	\$0.00	\$23,000.00	\$223,000.00	\$20,130.00	\$202,870.00
Project Pipeline Development	\$0.00	\$0.00	\$150,000.00	\$0.00	\$0.00	\$150,000.00	\$0.00	\$150,000.00
Future Consulting Needs	\$0.00	\$0.00	\$0.00	\$0.00	\$4,518.00	\$4,518.00	\$0.00	\$4,518.00
Contingency	\$0.00	\$0.00	\$0.00	\$0.00	\$70,000.00	\$70,000.00	\$0.00	\$70,000.00
Project Reserves	\$0.00	\$0.00	\$0.00	\$111,111.00	\$0.00	\$111,111.00	\$0.00	\$111,111.00
Total	\$400,000.00	\$0.00	\$250,000.00	\$111,111.00	\$250,000.00	\$1,011,111.00	\$252,207.47	\$758,903.53
Expenditures (since April 2017)								
Total	\$252,207.47	\$0.00	\$0.00	\$0.00	\$0.00	\$252,207.47		
Under/Over								
Total	\$147,792.53	\$0.00	\$250,000.00	\$111,111.00	\$250,000.00	\$758,903.53		

Financial Report - Project Funding

Mary Ball Washington Regional Council (GO Virginia Region 6)					
Report Period: April 2017 - Present					
Report Date: 7/23/2019					
	FY18 Per Capita (100% Match)	FY18 Capacity Building (100% Match)	FY19 Per Capita (100% Match)	FY20 Per Capita (100% Match)	Total
Region 6 Allocation					
Total	\$640,182.00	\$250,000.00	\$1,000,000.00	\$1,008,621.00	\$2,898,803.00
Projects Funded					
Flexible Office Space Due Diligence	\$50,000.00	\$0.00	\$0.00	\$0.00	\$50,000.00
PamunkeyNet Business Plan	\$50,000.00	\$0.00	\$0.00	\$0.00	\$50,000.00
VASG Planning Grant	\$49,996.00	\$0.00	\$0.00	\$0.00	\$49,996.00
Welding Training Program	\$130,000.00	\$0.00	\$0.00	\$0.00	\$130,000.00
Cybersecurity Certification Program	\$110,000.00	\$0.00	\$0.00	\$0.00	\$110,000.00
Total	\$389,996.00	\$0.00	\$0.00	\$0.00	\$389,996.00
Projects in Pipeline					
Apprenticeship Network	\$289,200.00	\$0.00	\$0.00	\$0.00	\$289,200.00
Total	\$289,200.00	\$0.00	\$0.00	\$0.00	\$289,200.00
Under/Over					
Total	-\$39,014.00	\$250,000.00	\$1,000,000.00	\$1,008,621.00	\$2,219,607.00

GO VA Quarterly Progress Report

Project: Flexible Office Space Due Diligence

Reporting Period: Jan 1-Mar 31 Apr 1-Jun 30 Jul 1-Sept 30 Oct 1-Dec 31

Year:

Quarter	Milestone	Done?	Progress	Barriers
START DATE: APRIL 16, 2018				
April 18 – Nov 18 (Q2-Q4, 18)	Phase 1 Environmental Site Assessment			
	Threatened and Endangered Species Review			
	Archeological and Architectural Review			
	Waters of the US Delineation and Preliminary Jurisdictional Determination			
	Geotechnical Borings and Report			
	Topographic Survey			
	Boundary Survey			
	Schematic Site Design			
	Schematic Building Design			

Products	Description of Progress This Quarter	Barriers
Phase 1 Environmental Site Assessment		
Threatened and Endangered Species Review		
Archeological and Architectural Review		
Waters of the US Delineation and Preliminary Jurisdictional Determination		
Geotechnical Borings and Report		

Topographic Survey		
Boundary Survey		
Schematic Site Design		
Schematic Building Design		

1) Please provide a description of project work completed or in progress this quarter (2000 characters).

Synthesize the information placed in the milestones chart above into a paragraph/i.e. with the steps you took to complete

2) Please describe any outcomes that have been achieved (2000 characters).

Synthesize the information placed in the products chart above into a paragraph/i.e. with the steps you took to complete

3) Please describe any changes to the prior approved project timeline (2000 characters).

4) Please include links to media coverage of the project (2000 characters).

SAMPLE

Rural Virginia Coastal Summit

Launching the Community Enhancement Authority for economic enhancement solutions in the region

Thursday, July 25, 2019

9AM - 2PM *(lunch will be provided)*

Virginia Institute of Marine Science

Waterman's Hall

Gloucester Point, VA

1375 Greate Rd, Gloucester Point, VA 23062

Kindly RSVP by JULY 15th 2019

delkhodges@house.virginia.gov

Purpose of the Summit: The Rural Coastal Virginia Community Enhancement Authority Summit brings together federal, state, and local policymakers to collaborate and explore opportunities for economic enhancement in the Middle Peninsula, Northern Neck, and Eastern Shore of Virginia. The launch of the Authority gives the region a way to address shared challenges in Rural Coastal Virginia and a unified voice to compete for financial opportunities that promote economic development while preserving the unique culture, economy and environment that makes Coastal Virginia a treasured place.

Rural Coastal Virginia Community Enhancement Authority Legislative Summary:

House Bill 2055

Establishes the Rural Coastal Virginia Community Enhancement Authority, consisting of the 12 counties within the Northern Neck, Middle Peninsula, and Accomack, Northampton planning districts, if approved by the respective governing bodies. The Authority is created for the purpose of serving as a regional economic development body and represents a partnership of the Commonwealth, the planning districts, and the 12 counties of the coastal region. The Authority shall be governed by a board of up to 15 members. The Authority may seek and approve loans and solicit donations, grants, and any other funding from the Commonwealth, the federal government, and regional, local government, and private entities to carry out its purposes, powers, and duties. Also, the Authority will (i) assist the region in obtaining necessary job training or employment-related education, leadership and civic development, and business development, especially entrepreneurship for the coastal region; (ii) provide special assistance to distressed and underdeveloped counties within the coastal region; and (iii) fund demonstration projects, and conduct research, evaluations, and assessments of the coastal region's assets and needs.

Hosted by Delegate Keith Hodges, 98th District
PO Box 928 • Urbanna, VA 23175 • District Office 804-277-9801