

Mary Ball Washington Regional Council
GO Virginia Region 6
June 11, 2018
Bowling Green Town Hall

Call to Order	Carlton Revere
Introductions	Carlton Revere
Public Involvement	Carlton Revere
April 9, 2018 Meeting Minutes Approval	Carlton Revere
Financial Report	Kate Gibson
Budget Updates	Carlton Revere
• FY19 & FY20 State Budget	
• FY19 Draft Support Organization Budget	
• FY18 & FY19 Project Budget	
Application Timeline Discussion	Carlton Revere
Application Packet Approval	Carlton Revere
Discussion with State Board Chair	John O. "Dubby" Wynne
Meeting Schedule	Kate Gibson
Adjournment	Carlton Revere

**MINUTES OF THE MEETING OF THE
MARY BALL WASHINGTON REGIONAL COUNCIL**

April 9, 2018
Rappahannock Community College
Warsaw, Virginia

MEMBERS PRESENT AND VOTING: Vice-Chair – Carlton Revere, Wally Beauchamp, Elizabeth Crowther, Bruce Davis, Steve Goodall, Kim McClellan, Leslye McDade Morrison, Bryan Taliaferro, John Wells

MEMBERS ABSENT: Chair – William Beale, Lou Belcher, Kent Farmer, Darryl Fisher, Lisa Hull, Mike Jenkins, Troy Paino, Anne Richardson

OTHERS IN ATTENDANCE: Neal Barber, Jerry Davis, Kris Parker, Jason Perry, Liz Povar, Kimberly Young

STAFF: GWRC – Kate Gibson

CALL TO ORDER

Mr. Revere called the meeting to order at 11:10 am with a quorum present.

PUBLIC INVOLVEMENT

No members of the public wished to speak.

FEBRUARY 12, 2018 MEETING MINUTES APPROVAL

Dr. Crowther moved to approve the February 12, 2018 Meeting Minutes, and Dr. Wells seconded the motion. The motion passed unanimously.

FINANCIAL REPORT

Mr. Revere presented the financial report for April 2017-February 2018. Ms. McClellan moved to approve the financial report, and Dr. Wells seconded the motion. The motion passed unanimously.

COUNCIL MEMBERSHIP CHANGES APPROVAL

The Nominating Committee determined the following recommendation at their meeting:

- Remove Troy Paino and accept Kimberly Young
- Accept Stephanie Heintz
- Remove Darryl Fisher, who has not attended any Regional Council meetings

The Nominating Committee's recommendation was accepted as a motion. The motion passed unanimously.

NEXT PROJECT ROUND DISCUSSION

Consultant Contract Approval

Ms. Gibson presented the draft consultant contract, for the Regional Council to contract with Neal Barber for help with the upcoming funding round. The cost will be \$16,000. Dr. Crowther moved to approve the consultant contract, and Mr. Beauchamp seconded the motion. The motion passed unanimously.

Timeline & Letter of Intent Template Approval

Ms. Gibson presented a revised timeline for the upcoming funding round, which would allow more time to solicit project applications, and a letter of intent template, which interested applicants would be required to submit by June 1. Council members discussed the timeline and letter of intent template, and requested that staff add a disclaimer to the letter, explaining that it is okay if preliminary project ideas evolve from what is included in the initial letter. Ms. McClellan moved to approve the revised timeline and letter of intent template and add another round starting 6 months after the upcoming funding round. Mr. Davis seconded the motion. The motion passed unanimously.

PROJECT APPLICATION DISCUSSION & DETERMINATIONS

The Regional Council discussed and made a determination on each of the three applications received. Mr. Revere asked that Council members involved in an application abstain from the vote on that application. For each application, Ms. Gibson summarized the proposal and presented the staff recommendation, and Mr. Revere led the resulting discussion.

Germanna Apprenticeship Network

Ms. McClellan moved that Germanna Community College be asked to revise the Apprenticeship Network application based on staff recommendations and Regional Council feedback and resubmit at least 15 days before a future Regional Council meeting for consideration at that meeting. Dr. Wells seconded the motion. The motion passed unanimously, with Mr. Davis abstaining.

UMW CISSP Certification

Mr. Davis moved that the University of Mary Washington be asked to revise the CISSP Certification application based on staff recommendations and Regional Council feedback and resubmit at least 15 days before a future Regional Council meeting for consideration at that meeting. Mr. Goodall seconded the motion. The motion passed unanimously, with Dr. Crowther abstaining.

Virginia Sea Grant Resiliency Planning Grant

Dr. Crowther moved to modify the Regional Council's application requirements to match that of the State Board, in order to accommodate projects under the newly adopted administrative approval process which does not require a local match, and to approve the Virginia Sea Grant Resiliency Planning Grant application for submission to DHCD for administrative approval, with the

conditions included in the staff report. Mr. Beauchamp seconded the motion. The motion passed unanimously, with Dr. Wells abstaining.

MEETING SCHEDULE

The next meeting of the Regional Council will take place on June 11, 2018.

ADJOURNMENT

Being no further business, the meeting was adjourned at 1:00 pm.

Respectfully submitted,
Kate Gibson, Senior Planner
George Washington Regional Commission

DRAFT

MBWRC Financial Report: April 2017-April 2018

Date: 6/11/2018

Agency Name: Mary Ball Washington Regional Council (Region 6)

Budget Period: Date of Approval - 6/30/2018



	Budget	YTD	Under/Over
A Administration			
Salary & Wages	29,000.00	19,526.19	9,473.81
Fringe Benefits	10,600.00	7,571.67	3,028.33
Other Administrative Costs	21,500.00	15,592.97	5,907.03
Equipment	-	-	-
Total Administration Expenses:	\$ 61,100.00	\$ 42,690.83	\$ 18,409.17
B Direct Planning Expenses:			
Meetings/Training Workshops	7,000.00	2,353.19	4,646.81
Marketing/Outreach	5,000.00	521.68	4,478.32
Consulting/Contract Services			
Growth and Diversification Plan	95,990.00	93,900.00	2,090.00
Type 2 Contract/Consultant	25,000.00	-	25,000.00
Type 3 Contract/Consultant	-	-	-
Type 4 Contract/Consultant	-	-	-
Project Reserves <i>*This shall remain committed to the region for future grant allocations</i>	449,010.00	-	449,010.00
Other <i>Insurance</i>	2,000.00	-	2,000.00
Legal	4,000.00	-	4,000.00
Travel	900.00	1,582.82	(682.82)
Total Direct Planning Expenses:	\$ 588,900.00	\$ 98,357.69	\$ 490,542.31
TOTAL Expenses:	\$ 650,000.00	\$ 141,048.52	\$ 508,951.48

Narrative:

A. Administration

Salary & Wages

Kate Gibson - George Washington Regional Commission(GWRC) - Senior Planner - 33.3% FTE
 Tim Ware - GWRC Executive Director - 6% FTE

Fringe Benefits - 36.81%

Other Administrative Costs - 54.25% These Costs are agency Indirect Costs

B. Direct Planning Expenses

Meetings/Training Workshops -

6 Meetings at \$500 per Meeting - \$3,000
 Board Training - \$4,000 - Subject to be Determined at a later time

Marketing/Outreach during the Growth and Diversity Plan Process- \$5,000

Consulting/ Contract Services

Growth & Diversification Plan - Mangum Economics- \$95,990 (\$86,900 + 10% Contingency)
 Future Consulting Needs \$25,000

C. Other

Insurance - Estimate - \$2,000
 Legal - Estimate \$4,000
 Travel- Estimate \$900

**Mary Ball Washington Regional Council
GO Virginia Region 6
Budget Updates**

FY19 & FY20 State Budget

The General Assembly concluded budget deliberations on Wednesday, May 30 and produced a biennial budget (FY19 & FY20) for Governor Northam’s consideration. The final version of the budget that emerged Wednesday evening, as passed by the House and the Senate, reflects a strong increased investment in GO Virginia.

Year of Biennium	Capacity Building Funds:	Per Capita Grant Funds:	Competitive Grant Funds:
FY19	\$3.25M	\$13.9M	\$12.3M
FY20	\$2.25M	\$16.9M	\$15.3M

GO Virginia’s budget was increased by \$15 million over the next biennium (FY19 & FY20). This will increase the total budget for the program’s operation and grant-making to approximately \$64 million for the upcoming biennium. Specifically, there is:

- An increase of \$1 million in the first year (FY19) for capacity building grants paid to each regional council
- An increase of \$3 million in the first year (FY19) and \$6 million in the second year (FY20) for per-capita grants
- An increase of \$1 million in the first year (FY19) and \$4 million in the second year (FY20) for competitive grants

There is now budget language to allow for the State Board to waive the match requirement for the annual planning and capacity building funds made available to regional councils.

The budget language also gives the State Board the authority to increase regional per capita funds to a floor of up to \$1M for regions allocated less than that. The language allows the State Board to pull from other GO Virginia pots to create this \$1M floor for each region.

The core Virginia Research Investment Committee (VRIC) funding remains unchanged at this time at \$16 million for the biennium. VRIC would also be responsible for oversight of the new Commonwealth Cyber Initiative. The budget included an additional \$20 million from the General Fund to fund that program, with another \$5 million in bonds that are specifically designated for a cyber security lab and facility in Northern Virginia.

The budget includes a provision requiring the State Board to assist regions and the new Broadband Advisor in the Office of the Secretary of Commerce and Trade to collaborate on a broadband policy for the state with a focus on the uses of broadband for economic development purposes.

This budget increases the amount of funding available for Virginia’s regions to move priority projects forward, gives our rural regions additional financial support, and also affords the State Board and regional councils flexibility in the use of GO Virginia funds. The Senate will reconvene on June 11th to

address and consider any action Governor Northam takes on the budget bills. The House will reconvene based on the Senate's actions, likely on or near the 11th.

FY19 Draft Support Organization Budget

Salary	\$33,171.00
Fringe	\$12,210.00
Indirect	\$24,619.00
Consultants	\$25,000.00
HMIS	\$0.00
Legal	\$4,000.00
Meetings	\$2,000.00
Supplies	\$0.00
Training	\$0.00
Travel	\$1,000.00
Total	\$102,000.00

FY18 & FY19 Estimated Project Budget

	No Floor	\$1M Floor
FY18 Capacity Building Reserves	\$449,010	\$449,010
FY18 Per Capita Allocation	\$640,182	\$640,182
FY19 Capacity Building Reserves (projected)	\$312,786	\$312,786
FY19 Per Capita Allocation (projected)	\$800,000	\$1,000,000
Total	\$2,201,978	\$2,401,978

Projects Awarded Funding	\$100,000	\$100,000
Balance	\$2,101,978	\$2,301,978

Projects In Pipeline		
Welding Training	\$130,000	\$130,000
VSG Resiliency Planning Grant	\$49,996	\$49,996
Germanna Apprenticeship Network	\$289,200	\$289,200
UMW CISSP Certification	\$107,000	\$107,000
Balance	\$1,525,782	\$1,725,782

**Mary Ball Washington Regional Council
GO Virginia Region 6
Application Timeline Update**

Current Timeline

Letters of Intent Due to GWRC	June 1, 2018
Interested Applicants Meet with Staff	June 4-29, 2018
Applications Due to GWRC	Aug 31, 2018
Staff Review	Sept 3-14, 2018
Applicants Meet with Interview Panel	Sept 17-28, 2018
Regional Council Meeting (Applications Considered for Region 6 Approval)	Oct 15, 2018
GWRC Submits Approved Applications to DHCD	Nov 9, 2018
State Board Meeting (Applications Considered for Final Approval)	Dec 18, 2018

Proposed Timeline

	Round 1	Round 2	Round 3	Round 4
Letters of Intent Due to GWRC	Aug 17, 2018	Oct 12, 2018	Dec 14, 2018	Feb 8, 2019
Interested Applicants Meet with Staff	Aug 20-31, 2018	Oct 15-26, 2018	Dec 17-28, 2018	Feb 11-22, 2019
Applications Due to GWRC	Sept 28, 2018	Nov 23, 2018	Jan 25, 2019	Mar 22, 2018
Staff Review	Oct 1-5, 2018	Nov 26-30, 2018	Jan 28-Feb 1, 2019	Mar 25-29, 2018
Applicants Meet with Interview Panel	Oct 15, 2018	Dec 10, 2018	Feb 11, 2019	Apr 8, 2019
Regional Council Meeting (Applications Considered for Region 6 Approval)	Oct 15, 2018	Dec 10, 2018	Feb 11, 2019	Apr 8, 2019
GWRC Submits Approved Applications to DHCD	Nov 9, 2018	Feb 8, 2019	May 10, 2019	May 10, 2019
State Board Meeting (Applications Considered for Final Approval)	Dec 18, 2018	Mar 12, 2019	June 11, 2019	June 11, 2019

State Board Schedule

2018

June 12, 2018 - Board Meeting
July 13, 2018 - Application Deadline
August 14, 2018 - Board Meeting
September 7, 2018 - Application Deadline
October 9, 2018 - Board Meeting
November 9, 2018 - Application Deadline
December 18, 2018 - Board Meeting

2019 (Proposed)

February 8, 2019 - Application Deadline
March 12, 2019 - Board Meeting
May 10, 2019 - Application Deadline
June 11, 2019 - Board Meeting
August 9, 2019 - Application Deadline
September 10, 2019 - Board Meeting
November 8, 2019 - Application Deadline
December 17, 2019 - Board Meeting

**Mary Ball Washington Regional Council
GO Virginia Region 6
Upcoming Meetings**

August 13, 2018: 11 AM-1 PM

Rappahannock Community College, Glens Campus
12745 College Drive
Glens, VA 23149

October 15, 2018: 11 AM-1 PM

Rappahannock Community College, Warsaw Campus
52 Campus Drive
Warsaw, VA 22572

December 10, 2018: 11 AM-1 PM

Bowling Green Town Hall
117 Butler St
Bowling Green, VA 22427