

**MINUTES OF THE MEETING OF THE  
MARY BALL WASHINGTON REGIONAL COUNCIL**

October 16, 2017  
Rappahannock Community College  
Warsaw, Virginia

**MEMBERS PRESENT AND VOTING: Chair** – William Beale, Wally Beauchamp, Elizabeth Crowther, Bruce Davis, Kent Farmer, Steve Goodall, Lisa Hull, Mike Jenkins, Leslye McDade Morrison, Anne Richardson, Bryan Taliaferro, John Wells

**MEMBERS ABSENT: Vice-Chair** – Carlton Revere, Lou Belcher, Darryl Fisher, Kim McClellan, Troy Paino, Deirdre Powell-White

**OTHERS IN ATTENDANCE:** Neal Barber, Jerry Davis, Bill Newborg, Jason Perry, Ann Shows, Kimberly Young

**STAFF: GWRC** – Kate Gibson, Tim Ware

**CALL TO ORDER:**

Mr. Beale called the meeting to order at 11:00 am with a quorum present.

**PUBLIC INVOLVEMENT**

No members of the public wished to speak.

**SEPTEMBER 11, 2017 MEETING MINUTES APPROVAL**

Mr. Davis moved to approve the September 11, 2017 Meeting Minutes, and Mr. Farmer seconded the motion. The motion passed unanimously.

**FINANCIAL REPORT**

Ms. Gibson reviewed the financial report for April-August 2017, with August salary, fringe, and indirect included. Ms. Gibson answered a question from the last meeting, explaining that the insurance line item is a placeholder, and that GWRC does not have plans to purchase insurance at this time. She discussed a memo from DHCD explaining that the Regional Council members are covered for liability under the Commonwealth's Risk Management Fund. Council members raised no objection to the financial report.

**APPLICATION PACKET AMENDMENT APPROVAL**

Mr. Barber presented an amended application packet to the Regional Council; the State Board adopted Guidelines after the Regional Council adopted their application packet, so minor changes were made to bring the adopted application packet into compliance with the Guidelines.

Mr. Farmer moved to approve the updated application packet and Mr. Beauchamp seconded the motion. The motion passed unanimously.

### **HOW-TO-APPLY WORKSHOPS UPDATE**

Mr. Barber gave an update on the how-to-apply workshops held in the three Planning Districts on September 28 and 29. Each workshop had 6-8 potential applicants. Mr. Barber expects that there will be 4-6 project applications submitted. Mr. Barber said that the collaboration and local match requirements have been challenging within the compressed timeline.

### **PROJECT INTERVIEW PANEL SELECTION**

Mr. Beale asked for volunteers to interview project applicants as part of the project review process. Bruce Davis, Kent Farmer, Lisa Hull, Kim McClellan, Leslye McDade Morrison, and Anne Richardson volunteered. Mr. Beale indicated that he would also participate, and would follow up with Carlton Revere about participating as well.

Staff will coordinate interviews for the week of December 4-8.

### **EXECUTIVE COMMITTEE/BYLAWS DISCUSSION**

Mr. Beale explained that the Bylaws currently require the Regional Council to appoint an Executive Committee. Appointing the chair and vice chair to the Executive Committee could be problematic, as after being designated as an official committee, all meetings between the chair and vice chair would have to meet public meeting requirements under FOIA. Mr. Beale proposed removing the language requiring an Executive Committee from the Bylaws. Regional Council members agreed.

Staff will update the Bylaws to reflect this change. The amendment must be distributed at least 30 days before a vote is taken.

### **NOMINATING COMMITTEE APPOINTMENT**

Mr. Beale explained that the Bylaws require the Regional Council to appoint a Nominating Committee. Mr. Beale recommended that the Regional Council appoint Kim McClellan and John Wells, who are both willing to serve on the committee.

Mr. Jenkins moved to appoint Kim McClellan and John Wells to the Nominating Committee and Mr. Farmer seconded the motion. The motion passed unanimously.

### **COUNCIL MEMBER APPOINTMENT POLICY DISCUSSION & APPROVAL**

Mr. Beale presented the Council Member Appointment Policy, including the new member application form, to the Regional Council. The policy and form incorporate items discussed at previous Council meetings.

Mr. Farmer moved to approve the Council Member Appointment Policy and Dr. Crowther seconded the motion. The motion passed unanimously.

## **FINANCIAL REVIEW POLICY DISCUSSION & APPROVAL**

Mr. Beale presented the Financial Review Policy to the Regional Council. The policy adds an extra layer of oversight to GWRC's spending of GO Virginia funds.

Mr. Farmer moved to approve the Financial Review Policy and Mr. Beauchamp seconded the motion. The motion passed unanimously.

## **MEETING SCHEDULE**

The next meeting of the Regional Council will take place on November 13. If a November meeting is not needed, staff will alert Council members at least a week in advance.

## **ADJOURNMENT**

Being no further business, the meeting was adjourned at 12:30 pm.

Respectfully submitted,  
Kate Gibson, Senior Planner  
George Washington Regional Commission