

**MINUTES OF THE MEETING OF THE  
MARY BALL WASHINGTON REGIONAL COUNCIL**

April 9, 2018  
Rappahannock Community College  
Warsaw, Virginia

**MEMBERS PRESENT AND VOTING: Vice-Chair** – Carlton Revere, Wally Beauchamp, Elizabeth Crowther, Bruce Davis, Steve Goodall, Kim McClellan, Leslye McDade Morrison, Bryan Taliaferro, John Wells

**MEMBERS ABSENT: Chair** – William Beale, Lou Belcher, Kent Farmer, Darryl Fisher, Lisa Hull, Mike Jenkins, Troy Paino, Anne Richardson

**OTHERS IN ATTENDANCE:** Neal Barber, Jerry Davis, Kris Parker, Jason Perry, Liz Povar, Kimberly Young

**STAFF: GWRC** – Kate Gibson

**CALL TO ORDER**

Mr. Revere called the meeting to order at 11:10 am with a quorum present.

**PUBLIC INVOLVEMENT**

No members of the public wished to speak.

**FEBRUARY 12, 2018 MEETING MINUTES APPROVAL**

Dr. Crowther moved to approve the February 12, 2018 Meeting Minutes, and Dr. Wells seconded the motion. The motion passed unanimously.

**FINANCIAL REPORT**

Mr. Revere presented the financial report for April 2017-February 2018. Ms. McClellan moved to approve the financial report, and Dr. Wells seconded the motion. The motion passed unanimously.

**COUNCIL MEMBERSHIP CHANGES APPROVAL**

The Nominating Committee determined the following recommendation at their meeting:

- Remove Troy Paino and accept Kimberly Young
- Accept Stephanie Heintz
- Remove Darryl Fisher, who has not attended any Regional Council meetings

The Nominating Committee's recommendation was accepted as a motion. The motion passed unanimously.

## **NEXT PROJECT ROUND DISCUSSION**

### **Consultant Contract Approval**

Ms. Gibson presented the draft consultant contract, for the Regional Council to contract with Neal Barber for help with the upcoming funding round. The cost will be \$16,000. Dr. Crowther moved to approve the consultant contract, and Mr. Beauchamp seconded the motion. The motion passed unanimously.

### **Timeline & Letter of Intent Template Approval**

Ms. Gibson presented a revised timeline for the upcoming funding round, which would allow more time to solicit project applications, and a letter of intent template, which interested applicants would be required to submit by June 1. Council members discussed the timeline and letter of intent template, and requested that staff add a disclaimer to the letter, explaining that it is okay if preliminary project ideas evolve from what is included in the initial letter. Ms. McClellan moved to approve the revised timeline and letter of intent template and add another round starting 6 months after the upcoming funding round. Mr. Davis seconded the motion. The motion passed unanimously.

## **PROJECT APPLICATION DISCUSSION & DETERMINATIONS**

The Regional Council discussed and made a determination on each of the three applications received. Mr. Revere asked that Council members involved in an application abstain from the vote on that application. For each application, Ms. Gibson summarized the proposal and presented the staff recommendation, and Mr. Revere led the resulting discussion.

### **Germanna Apprenticeship Network**

Ms. McClellan moved that Germanna Community College be asked to revise the Apprenticeship Network application based on staff recommendations and Regional Council feedback and resubmit at least 15 days before a future Regional Council meeting for consideration at that meeting. Dr. Wells seconded the motion. The motion passed unanimously, with Mr. Davis abstaining.

### **UMW CISSP Certification**

Mr. Davis moved that the University of Mary Washington be asked to revise the CISSP Certification application based on staff recommendations and Regional Council feedback and resubmit at least 15 days before a future Regional Council meeting for consideration at that meeting. Mr. Goodall seconded the motion. The motion passed unanimously, with Dr. Crowther abstaining.

### **Virginia Sea Grant Resiliency Planning Grant**

Dr. Crowther moved to modify the Regional Council's application requirements to match that of the State Board, in order to accommodate projects under the newly adopted administrative approval process which does not require a local match, and to approve the Virginia Sea Grant Resiliency Planning Grant application for submission to DHCD for administrative approval, with the

conditions included in the staff report. Mr. Beauchamp seconded the motion. The motion passed unanimously, with Dr. Wells abstaining.

### **MEETING SCHEDULE**

The next meeting of the Regional Council will take place on June 11, 2018.

### **ADJOURNMENT**

Being no further business, the meeting was adjourned at 1:00 pm.

Respectfully submitted,  
Kate Gibson, Senior Planner  
George Washington Regional Commission