



Region 6 Executive Committee Meeting

Monday, February 13, 2023

10:00AM – 11:00 AM

Virtual Meeting Location -

<https://zoom.us/j/98992579452?pwd=cnY2em1JRE1XYVFsMDJRTDQ4Mkszd09>

Meeting Password: govirginia (46847446 from phones and video systems)

To Join by Phone: +1-301-715-8592 | **Meeting ID:** 989 9257 9452 | **Passcode:** 0951530548

AGENDA

10:00	Call to Order	Billy Beale
10:00-10:05	Roll Call	Ian Ginger
10:05-10:10	Public Involvement	Billy Beale
10:10-10:15	Consent Agenda (ACTION ITEM)	Billy Beale
	Approval of November 21, 2022 Minutes (ACTION ITEM)	
10:15-10:55	New Business	Ian Ginger
	FY2023 Capacity Building Budget Amendment – Information Item	Ian Ginger
	Information Items	
10:55-11:00	Financial Report	Ian Ginger
11:00	Adjournment	

Next Meeting: Monday, March 13, 2023 | 10:00am – 12:00pm

Location: RCC Warsaw



**Approval of Minutes from November 21, 2022 Meeting
(ACTION ITEM)**



Region 6 Executive Committee Meeting

Monday, November 21, 2022

10:00AM – 11:00AM

Virtual Meeting Location -

<https://zoom.us/j/98992579452?pwd=cnY2em1JRE1XYVFsMDJRTDQ4Mkszd09>

Meeting Password: govirginia (46847446 from phones and video systems)

To Join by Phone: +1-301-715-8592 | Meeting ID: 989 9257 9452 | Passcode: 0951530548

MINUTES

MEMBERS PRESENT IN PERSON AND VOTING: Chair – William Beale, Vice-Chair - Rob Quartel, Lisa Hull, Morgan Quicke

MEMBERS PRESENT AND PARTICIPATING VIRTUALLY: Kim McClellan

MEMBERS ABSENT: None

STAFF: GWRC –Ian Ginger, Sarah Oldaker

OTHERS IN ATTENDANCE: Phoenix Advantage – Miles Friedman, Michelle Coe, King George County – Nick Minor

Virtually: Joel Griffin

CALL TO ORDER

Mr. Beale called the meeting to order at 9:58AM.

ROLL CALL

Mr. Ginger called roll and a quorum was present.

APPROVAL OF MEMBERS PARTICIPATING REMOTELY (ACTION ITEM)

Pursuant to Code 2.2.-3708.2 during meetings held through electronic communication means, the Executive Committee must approve members participating remotely. Their names, locations, and reasons for participating remotely must be included in the minutes.

Mr. Beale asked for a Motion to waive reading the Remote Participation Memo aloud. Mr. Quartel moved and Mr. Quicke seconded.

Mr. Beale called the names of the members of participating remotely:

Name	Reason for Remote Participation	Location of Participation	Location Open to Public (Yes/No)
Kim McClellan	Meeting location is more than 60 miles from principal residence	Fredericksburg, VA	No

Mr. Beale asked for a motion to approve the Council members participating remotely. Mr. Quartel motioned for approval and Mr. Quicke seconded the motion. The motion passed unanimously.

PUBLIC COMMENT

There was no public comment.

CONSENT AGENDA

Mr. Beale asked for a motion to approve the consent agenda items, September 12, 2022 meeting minutes. Mr. Quartel motioned for approval and Ms. McClellan seconded the motion. The motion passed unanimously.

NEW BUSINESS

Application Discussion and Determination

The Committee discussed the application for an ECB grant from King George County Department of Economic Development and Tourism for a Young Entrepreneurs Project. Nicholas Minor from King George County presented the application and Miles Friedman from Pheonix Advantage expanded on the project. Both Mr. Minor, Mr. Friedman, and Michelle Coe from Pheonix Advantage answered the Committee's questions. Mr. Beale asked for a motion to approve the application for submittal to DHCD. Mr. Quartel motioned for approval and Mr. Quicke seconded the motion. The motion passed unanimously.

At this point Mr. Quartel had to leave the meeting due to a prior engagement and did not vote on any subsequent motions.

Stafford County Public Schools JASON Learning Pathways to Success Restructure

Mr. Ginger informed the Committee that after the JASON Learning Pathways to Success ECB application was submitted to DHCD, it was sent back down to Region 6 to change the applicant to Stafford County Public Schools and JASON Learning be a contractor as opposed to the applicant. The Committee discussed DHCD's reason for this. Mr. Beale asked for a Motion to approve Stafford County Public Schools as the new applicant and the subsequent changes to the project budget. Mr. Quicke motioned for approval and Ms. Hull seconded. The Motion passed unanimously.

FY2023 Capacity Building Budget Amendment

Mr. Ginger asked the Committee to approve a budget amended to Region 6's Capacity Building Budget in order to move funds from the Community Futures line item to the equipment line item due to added equipment needs including a laptop for staff and payment for the Good Grants software. Mr. Beale asked for a motion. Ms. Hull motioned for approval and Mr. Quicke Seconded.

2023 Meeting Schedule and Remote Meeting Policy

Mr. Ginger presented a change to the Remote Meeting Policy due to recent changes at the Virginia Legislature. Virginia Code § 2.2-3708.3 subsection C now allows public bodies to hold all virtual meetings 2 times per year or 25% of the meetings held per calendar year (rounded up to the next whole number), whichever is greater. Mr. Beale then stated we would need to pass Guidance on which meetings would be remote. After discussion, Mr. Beale suggested that the two Regional Council meetings to be held remotely would be January and July. The Committee then discussed decided as needed which Executive Committee meetings would be remote. Mr. Beale asked for a motion on the Remote Meeting Policy

change. Mr. Quicke made a motion to adopt the new Remote Meeting Policy and Ms. McClellan seconded. The motion passed unanimously. Mr. Beale asked for a motion to adopt the new Remote Meeting Guidance. Ms. McClellan motioned for approval and Ms. Hull seconded.

INFORMATION ITEMS

Financial Report

The Committee discussed the project pipeline and predicted budget if all projects are submitted and approved.

ADJOURNMENT

Being no further business, the meeting adjourned at 10:48AM.

DRAFT



**FY2023 Capacity Building Budget Amendment – Information
Item**



Memorandum

To: GO Virginia Region 6 Executive Committee

From: Ian Ginger, Region 6 Program Director

Date: February 9, 2023

Re: Budget Amendment

Region 6 Executive Committee:

GO Virginia Region 6 support staff requests that that the Executive Committee consider a budget amendment to reallocate \$44,369.84 from Future Consulting Needs to Salaries, Fringe, and Indirect in Region 6's Capacity Building budget.



Financial Report

Financial Report - Capacity Building Funding - Expenditures Detail

Mary Ball Washington Regional Council (GO Virginia Region 6)

Report Period: April 2017 - February 2023

Report Date: 2/9/2023



	GWRC FY17/18	GWRC FY19	GWRC FY20	GWRC FY21	GWRC FY22	GWRC FY23	Total
Revenues							
FY17 Capacity Building (No Match)	\$400,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$400,000.00
FY19 Capacity Building (No Match)	\$0.00	\$250,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$250,000.00
FY20 Capacity Building (No Match)	\$0.00	\$0.00	\$250,000.00	\$0.00	\$0.00	\$0.00	\$250,000.00
FY21 Capacity Building (No Match)	\$0.00	\$0.00	\$0.00	\$250,000.00	\$0.00	\$0.00	\$250,000.00
FY22 Capacity Building (No Match)	\$0.00	\$0.00	\$0.00	\$0.00	\$250,000.00	\$0.00	\$250,000.00
FY23 Capacity Building (No Match)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$250,000.00	\$250,000.00
Carryover from Previous Year	\$0.00	\$251,527.70	\$360,533.73	\$219,549.89	\$168,868.26	\$147,135.45	
Total Revenue	\$400,000.00	\$501,527.70	\$610,533.73	\$469,549.89	\$418,868.26	\$397,135.45	\$1,650,000.00
Expenditures (since April 2017)							
GWRC Staffing (Salary, Fringe, and Indirect)	\$49,850.69	\$82,437.98	\$147,183.38	\$126,984.27	\$165,991.54	\$128,523.99	\$700,971.85
Project Review Services	\$0.00	\$9,100.00	\$20,325.00	\$0.00	\$0.00	\$0.00	\$29,425.00
Capacity Building Efforts (no match)	\$0.00	\$23,156.70	\$91,808.29	\$105,564.13	\$0.00	\$0.00	\$220,529.12
Project Pipeline Development	\$0.00	\$0.00	\$125,000.00	\$57,500.00	\$12,500.00	\$0.00	\$195,000.00
Meetings	\$2,446.51	\$1,453.16	\$1,483.05	\$0.00	\$665.83	\$500.56	\$6,549.11
Travel	\$1,753.42	\$2,262.67	\$3,251.57	\$105.55	\$2,218.71	\$2,437.45	\$12,029.37
Equipment	\$0.00	\$0.00	\$1,917.39	\$8,703.88	\$12,375.62	\$13,258.67	\$36,255.56
Marketing/Outreach	\$521.68	\$583.46	\$15.16	\$73.80	\$2,231.11	\$0.00	\$3,425.21
G&D Plan Development	\$93,900.00	\$22,000.00	\$0.00	\$1,750.00	\$75,750.00	\$0.00	\$193,400.00
Legal Expenses	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Future Consulting Needs	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Contingency	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Project Reserves	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Total Expenditures	\$148,472.30	\$140,993.97	\$390,983.84	\$300,681.63	\$271,732.81	\$144,720.67	\$1,397,585.22
Under/Over							
Total	\$251,527.70	\$360,533.73	\$219,549.89	\$168,868.26	\$147,135.45	\$252,414.78	\$252,414.78

